

# Materials Complaint Form

*Please consult the Norfolk Public Library's Materials Selection Policy for information on how and why the library selects materials.*

Please tell us about the library material you believe was selected for our collection in error.

Author: \_\_\_\_\_

Title: \_\_\_\_\_

Publication Date: \_\_\_\_\_

Format (book, DVD, CD, etc.) : \_\_\_\_\_

1. What brought this material to your attention?
  
  
  
  
  
2. What concerns you about this material? Please be as specific as possible.
  
  
  
  
  
3. Have you examined the material in its entirety? \_\_\_\_\_ If not, what parts?
  
  
  
  
  
4. Do you see any value in the material?
  
  
  
  
  
5. What would you like the library to do about this material?

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

If representing an organization, please name the organization. \_\_\_\_\_

Signature

Date